



Oroville

Botanic Gardens &
Education Center

PRESENTS

5TH ANNUAL ARBOR DAY FESTIVAL CALL TO VENDORS



SATURDAY, MARCH 16, 2024 - 10 AM TO 4 PM
OROVILLE CONVENTION CENTER
1200 MYERS ST, OROVILLE, CA 95965

Commercial 10' x 10' Booth: **\$40**

Non-Profit 10' x 10' Booth: **\$30**

Food Truck: **\$50**

Booths are indoors and outdoors
please specify on vendor form

To participate, complete contract instructions on back.
Deadline for applications is February 29th, 2024

For questions, contact:

OBGEC 530.649.4308 , arborday@obgec.com

VENDOR CONTRACT FOR OBGEC ANNUAL ARBOR DAY FESTIVAL

The festival will be held RAIN or SHINE on Saturday, March 16, 2024 from 10 AM - 4 PM.
Vendor set up begins at 8:00 AM & must be ready to receive guests by
9:30 AM. Spaces will be assigned on a first come, first serve basis.

Vendors are responsible for providing their own equipment e.g tables, chairs, & EZ-Ups.

Electricity & running water are not available. Vendors are responsible for
cleaning/sweeping their areas & removing debris after the festival has ended.

We are encouraging (not requiring) vendors to have their booth be reflective of the theme
of our event.

Please indicate the amount of 10' x 10' spaces you require: _____

Commercial

Non-profit

Food Truck

VENDOR OR BUSINESS NAME: _____

ADDRESS: _____

CONTACT NAME: _____

PHONE: _____ **EMAIL:** _____

WHAT DO YOU SELL? _____

INDOOR OR OUTDOOR PREFERENCE: _____

**ALL APPLICATIONS WILL BE REVIEWED AND APPROVED ON A FIRST COME FIRST SERVE
BASIS, THEN WE WILL EMAIL THE APPROVED VENDORS TO RECEIVE PAYMENT. PAYMENT
WILL BE ACCEPTED IN THE FORM OF CASH OR CHECK.**

EMAIL: ARBORDAY@OBGEC.COM

OR MAIL: 4790 FOOTHILL BOULEVARD, OROVILLE, CA 95966

APPLICATIONS MUST BE RECEIVED BY FEBRUARY 29TH, 2024

The aforementioned vendor (here in referred to as Vendor) agrees to abide by all the rules & regulations
of the Oroville Botanic Gardens Education Center (here in referred to as OBGEC) and the City of
Oroville (here in referred to as Partner). Vendor agrees to be solely responsible for loss or damage to
sale articles and any vendor property and to hold OBGEC and Partner harmless from any liability, which
may result from Vendor's negligence or willful misconduct. OBGEC, Partner, or their affiliates will not
be held responsible for any liability or any injury incurred during OBGEC's & Partner's Annual Arbor Day
Festival.

Vendor shall remit payment in full with this agreement. **Cancellation** may be made via email or by
contacting Susan Sims. Vendor may cancel a reservation 5 business days prior to the date of the event
with a full refund. If Vendor fails to cancel reservation in the stated manner, refund is forfeited.

Vendor's Signature: _____ Date: _____